



Mí sq' eq' ó Community Building

USER'S CLEANING CHECKLIST

Set-up, tear down and cleaning the user's responsibility.

In order to receive a full deposit refund, the facility must be returned neat, clean and undamaged. The deposit is refunded 10-14 business days after an event. To avoid clean-up charges (\$25.00 per hour), which will be deducted from the deposit, clean-up must be completed within the use period.

GENERAL:

- Clean all table surfaces. Put tables and chairs on proper racks in the storage room.
- Broom sweep all floor areas (including the gym, entry ways, hallways, etc.). Mop, if necessary.
- Remove all decorations, lights and tape.
- Remove all trash from garbage cans and place in the dumpster. Replace trash liners in the garbage cans. Please do not drag bags to the dumpster leaving a trail of residue.
- Notify the Maintenance staff of any damages prior to your departure.

KITCHEN:

- Clean all appliances, counter tops and sinks.
- Kitchen floor must be mopped.
- Clean all dishes, pans, utensils, etc. and put them back into the proper places. If you use the dishwasher, please make sure that you run it completely and empty it prior to your departure.
- Empty all garbage bins and recycling bins.

BATHROOMS:

- Clean all sinks, mirrors, toilets, and stalls.
- Remove all trash.
- Broom sweep floors. Mop floors, if necessary.

Nooksack Indian Tribe DOES NOT allow the following on the community building premises:
Confetti, rice, birdseed, glitter, real flower petals, or duct tape