

## PROGRAM

### INFORMATION:

PO Box 157  
Deming, WA 98244

Deming site:  
5018 Alder Street  
Deming, WA 98244  
360 592 0141

Everson Site  
6867 Mission Road  
Everson, WA 98247  
360 966 0523

Fax: 360 592 2125

Number of staff: 18

Enrollment: 64

Service Delivery  
Monday to Thursday  
A.M. Class 9-12:30  
PM class 12:30-3:00  
School year: 9/8/09 to  
06/02/11

### IHS Environmental Health and Safety Report and Food Establishment Survey

A response to the IHS  
Head Start Environmen-  
tal Health and Safety  
Report and Food Estab-  
lishment Survey for Dem-  
ing Site:

2 Critical Deficiencies  
2 Non Critical Deficien-  
cies  
Repeat Critical Deficien-  
cies:  
3-106.2 Immunizations  
4-104.3 Water quality  
4-120.1 Playground equip

Deming Site Food Estab-  
lishment Survey  
Repeat Critical Deficien-  
cies:  
Code 46 no 3-  
compartment sink

Everson:  
4 critical deficiencies  
10 non critical deficien-  
cies  
Repeat Deficiencies: 4-  
101.1, 4-120.1

## NOOKSACK INDIAN TRIBE HOC HEAD START

# Annual Report 2009-2010

### Brief Overview of HOC Head Start

The Nooksack Indian Tribe is located in Deming, Whatcom County in the State of Washing- ton. The House of Children Head Start (hereinafter referred to as HOC) is operated under the auspice of the Nooksack Indian Tribe. The HOC is governed by the Nooksack Tribal Council and the HOC Policy Council who responds to major decisions that impact and contributes to the overall operation of the HOC. The Nooksack Tribal Administra- tion oversees the implementation of the HOC's program operation including, but not limited to financial operations, social and human services or legal functions

all of which are reported to the Policy Council and shared infor- mation with the Nooksack Tribal Council. Current services provid- ed by the HOC include compre- hensive health, nutritional, and educational services to 64 low- income children and families.

The HOC is a center-based pro- gram that provides a cultural and community based program for preschool aged children from 3-5 years old gain language develop- ment, literacy, social emotional development, fine and gross mo- tor skill development using the research based Creative Curricu- lum.

Head Start is a family-centered program that offers families with opportunities and support for growth and change, believing that people can identify their own strengths, needs, and interests.

Head Start is a comprehensive child development program that provides services to children 3 and 4 years old.

In accordance with Federal law, Head Start is prohibited from discrimination on the basis of race, color, national origin, sex, age or disability.

### MONITORING AND FISCAL REVIEW

From 11/30/2008 to 12/05/2008, the Administration for Children and Families (ACF) conducted an on-site monitoring review of the Nooksack Indian Tribe Head Start Program. Based on the information gathered during that review, our Head Start Program was found to be out of compliance with one or more applicable Head Start Program Performance Standards, law, regulations, and policy require-

ments. The following applicable standards were found in non- compliance:

92.20(b)(4) Standards for Finan- cial Management Systems

1 finding

1304.20 Child Health and Devel- opmental Services 2 findings

1304.23 Child Nutrition

1 finding

1304.51 Management Systems and Procedures 1 finding

1304.52 Human Resource Mgmt.1 finding

The noncompliance issues were corrected within 120 days of the report. A copy of the over view of findings and Review compliance Report and corrections is availa- ble upon request. Please contact Donia Edwards, HS Director

*Water Quality for our Head Starts*

*Water Quality Reports for the Year 2010 are available for the Joe Louie Water association and Deming Water Association*

*The Water Quality report is required by the Federal Safe Drinking Water Act to inform the public of the quality of drinking water.*

*The Joe Louie Water system had no violations in 2010 and the drinking water meets or exceeds all Federal and state water qualities.*

*The Deming Water Association Drinking water is of very high quality, almost all of contaminates required to test by law by Federal and State Levels are not detectable. DWA is required to chlorinate water due to a "Hydraulic connection" to surface water that indicates a higher risk of bacteriological contamination than a well would exhibit. A list of contaminates are detailed in the Consumer Confidence Reports.*

## FISCAL REVIEW 2010

In a report of Independent Auditors and Primary Governmental Financial Statements with Supplemental Information for Nooksack Indian Tribe, dated December 31, 2010 with summarized comparative information for 2009 and conducted by Moss Adams, Certified Public Accountants/Business Consultants one finding for the Head Start's AARA grant (CFDA No.

93.708) . As such it was noted that the Tribe reported \$23,411 of expenditures on the schedule of expenditures of federal awards as of December 31, 2009. However the Recovery Act Section 1512 report filed online included only the COLA portion of the grant but erroneously excluded the portion of the award for Quality Improvement that had expenditures of \$13,034.

STATUS AS OF

DECEMBER 31, 2010 THIS FINDING HAS BEEN RESOLVED IN THE CURRENT YEAR.

Risk Management Meeting was held July 27, 2011 to discuss management of HOC and program strengths, challenges and areas for growth.

## OPERATING BUDGET

Total Base funding \$581,278.00  
 Training Technical Assistance \$20,612.00  
 Total Federal Funds \$601,890.00

Non Federal Match \$150,472.00

TOTAL PROJECT FUNDING \$752,362

BUDGET INFORMATION:  
 Personnel 372,391.00  
 Fringe 122,666.00  
 Travel 5,500.00  
 Supplies 26,999.00  
 Other 53,722.00

TOTAL DIRECT CHARGES 581,278.00

T/TA 20,612.00

NON FEDERAL SHARE 150,472.00

Other Non Federal Funding

Head Start Body Start 4,996

OSPI Adult Child Food Program Reimbursed and amount dependent on parent income.

ACF COLA \$17,259.00

ACF Permanent COLA 10,378.00

ACF Quality Improvement \$17,250.00

## Head Start Body Start—AARA COLA—QUALITY IMPROVEMENT

The Head Start Body Start National Center for Physical Development and Outdoor Play is a projected of the National Association for Sport and Physical Education and the American Association for Physical Activity and Recreation. Funding was provided by the OHS in the amount of \$4996 to purchase playground equipment plus installation. The goal of the grant was to promote physical fitness and combat chronic health diseases such as heart

disease, obesity and diabetes. Staff will receive training from the Head Start Body Start to get maximized use of the equipment. Funding from the Head Start Body Start grant was only sufficient to cover the expenses of the Deming Site. The exact playground equipment for the Everson site was purchased and installed from funds from the Nooksack Tribal Council.

American Recovery And Investment Act in the amount of \$24,187 for quality improvement and COLA increase of \$10,378. \$12,563 COLA salary increase of 3.06% permanent increase \$4,696 COLA for Fringe \$17,250 total permanent increase \$7,803 COLA 1.84% increase, \$2,575 COLA to fringe total increase \$10,378 Quality Improvement \$6,938 College books/tuition \$5,156 travel for Director and Manager to attend Director's meeting in WA DC \$12,094 integrate literacy and

**Adult Child Nutrition**

The Nooksack Indian Tribe House of Children Head Start announces it sponsorship in the US Dept of Agriculture USDA Child and Adult Care Food Program administered by the Office of Superintendent of Public Instruction. Meals will be made available to enrolled children at no separate charge without regard to race, color, national origin, gender, age, or disability.

Parental income determines the amount of money OSPI will reimburse the Tribe to provide meals to enrolled children. A monthly income guideline is available. Any person who believes that he or she has been discriminated against by any USDA related act should write immediately to: The Secretary of Agriculture, WA, DC 20250.

Meals will be provided at the following sites listed below:

NIT House of Children Head Start, Deming Site, 5018 Alder Street, Deming, WA 98244

NIT House of Children Head Start, Everson Site, 6768 Mission Road, Everson, WA 98247

*If you feel you have been discriminated by any USDA related act you may write to:  
Secretary of Agriculture  
Washington, DC  
20250*

**ABOUT OUR KIDS**

64 Children and 63 families were ACF funded.

**ELIGIBILITY**

51 (77%) had income below 100% of the Federal poverty line  
9 (14%) received public assistance such as TANF (12), SSI (1)  
30 received Women Infant Children (WIC)  
6 (9%) were foster children

**CHARACTERISTICS:**

5-two year olds  
25-three year olds  
36-four year olds

**RACE & ETHNICITY**

33 (50%) were American Indian  
11 (17%) Hispanic or Latino origin  
3 (5%) Hawaiian or Pacific Islander  
19 (29%) White  
11 (17%) Other

**HEALTH SERVICES**

66 (100%) had health insurance  
44 (67%) had Child Health Insurance Program (CHIP)  
16 (24%) had private health insurance  
6 (9%) had another form of insurance

**DENTAL HOME**

66 (100%) had access to continuous dental care  
66 (100%) received preventative care  
32 (48%) needed treatment

**CHILDREN AND FAMILY SERVICE**

66 (100%) of the children had ongoing source of health care

34 were receiving services from Indian Health Service

65 of the children were up to date on immunizations

**DISABILITIES SERVICES**

8 had an IEP

**Diagnosed Primary Disability:**

4 Emotional/Behavior  
4 Speech or Language

Kindergarten ready!

36 were ready to head off to Kindergarten

## PARENT INVOLVEMENT

The first step in getting parents involved was with a parent questionnaire. The questionnaire asked parents how and when they would like to volunteer in the classroom and at home, and also gave the program insight into topics needed for our parenting classes. Our philosophy on homework is to encourage parents to partake in learning activities at home with their child, and emphasize how important their roll is in their child's educational success. Parents are never made to feel pressured by activities, but only encouraged to spend one on one time with their child. Here are some activities that encouraged family involvement:

## FAMILY FUN NIGHTS

Family fun nights are held every last Thursday of the month at our Nooksack Tribal Community Building. Activities include an educational topic and making a project, give the families a chance to meet other families and enjoy a meal together.

Here are examples of Other Family fun nights:

- Dental Month
- President's day
- Community input is valuable in developing the Emergency Management. A community meeting was held in January to identify natural hazards that impact the Nooksack Tribe.
- In partnership with the Nooksack Revitalizing Fatherhood program a family fun night "spring time fun" to share a dinner, fish painting and a photo shoot.
- Parents were invited to help plan the June graduation.
- End of the Year Picnic to celebrate the end of the year
- Ice Cream socials
- Breast Cancer Awareness
- Fire Safety Awareness Month
- Invitations to encourage parents to be involved in decision making and program planning by serving on the Parent Policy Council
- Parent Committee meetings are held before Family Fun Night activities
- Parenting classes may also be held before Family Fun Night Activities
- Kindergarten readiness activities are sent out each month
- Field trips
- Parent teacher conferences
- Parents as Teachers aids (homework help)
- Nooksack Tribal Health Clinic Mother's Day Tea, Father's Day Health Day, and the Community Health Fair
- Positive Indian Parenting

KINDERGARTEN HERE WE COME! PROGRAM OUTCOMES FOR FALL, WINTER & SPRING 2009-2010

36 children graduated in June and were ready for Kindergarten

The Head Start staff continue to work hard to meet the needs of children and families enrolled in the program. Portfolios are kept up to date and staff work with children on their individual goals. The lead teacher observes the portfolios twice a month to ensure all children’s documentation is kept up to date.

AM CLASS	Upper case letters	Lower case letters	Counting to 10	10 colors	8 shapes	Number recognition
FALL	0%	0%	67%	57%	68%	10%
WINTER	1%	.2%	64%	90%	73%	12%
SPRING	33%	22%	88%	90%	88%	53%

Winter Kindergarten Readiness test was completed in March.

By spring break, staff work on new individual goals set by parents in their spring Parent/Teacher conferences. The staff goal for individualizing with the children is focus on the social emotional, physical, cognitive, and language areas twice a month with documentation. Kindergarten Readiness test was completed in May and the children progressed in great strides over the year.

PM CLASS	LOWER CASE LETTERS	UPPER CASE LETTERS	NUMBER REC 0-10	10 COLORS NAME	10 COLORS REC	8 SHAPES	COUNT TO 20	PATERNS	POSIT WORDS	SIM & DIF	SEQ	NAME WRITING
FALL	21%	24%	47%	87%	90%	85%	41%	19%	81%	41%	58%	35%
WINTER	52%	60%	74%	93%	94%	90%	76%	58%	94%	78%	70%	89%
Spring	61%	69%	86%	97%	99%	95%	88%	85%	97%	81%	80%	89%

Creative Curriculum tracking Kindergarten Readiness

The Creative Curriculum tracking results—Kindergarten Readiness results (individual results can be found in the section labeled Kindergarten readiness.

Goals using the Creative Curriculum were reached through class arrangement, teacher trainings, and lesson plan development. After all the child’s information is put into the computer, the staff are provided with a report that indicates the strengths and weaknesses. From this report, staff are able to implement new items into the classroom and see how they need to change their teaching strategies.

## DISABILITIES:

### FALL

The ESI (Early Screening Inventory) testing is completed in the fall along with child observations. Staff meet with families. Documentation to attempt to reach parents is documented. During Parent/Teacher conferences, the teacher discusses the findings on the ESI with families, staff observations and mental health observations. If a child is low in 4 areas of tracking (social/emotional, physical, cognitive, language), the teacher recommends to the family to contact the Mount Baker Special Programs. The teacher also informs them about Mt. Baker Special program's benefits their child in attending both programs and assists them through the process. There are 4 morning class children and 1 in the after noon class qualifying for Mt. Baker Special Programs. The teacher advocates for the child and family and is invited to attend IEP meetings, conferences, and group meetings for children attending HOC program.

A Memorandum of Agreement is written and approved by both the Mount Baker Special Services Program and the Nooksack Valley Special Services Program.

### WINTER

During the winter, there were 4 morning class children and 2 afternoon class children enrolled in the Mount Baker Special programs or Nooksack Valley Special Programs. The teacher tracked the progress with the LEA child's teacher and involved in the educational plans for the children. The teacher has also worked with the parents to set up goals in the area of social, physical, cognitive, and language development. There is an open line of communication between the HOC Head Start and LEA. All IEPs were current and up to date.

### SPRING

The children with IEPs had twice as many goals to focus on and required the documentation to go along with it. The teacher attended their IEP meetings when invited and continued the line of communication with the Mount Baker School District.

## QUALITY OF HEAD START STAFF

18 staff members

9 were former Head Start Parents

The Director has a Bachelor's Degree in Human Services and a Master's Degree in Education

The Program Manager has an Associate Degree

The Deming Lead Teacher has a Bachelors Degree in Early Child Hood Management

The Everson Lead Teacher has a Bachelors Degree in Early Childhood Education and a Master's Degree in Elementary Education.

Two teacher aids are eligible for a CDA, but waiting for the Association to observe. Those same two teachers are attending Northwest Indian College and are on target to graduate in June 2012 with an Associate Degree in Early Childhood Education.

Ten other staff members are pursuing their CDA

Two bus drivers possess a CDL driver's license

All staff are trained in: First Aid/CPR, Child abuse and neglect, mandated reporting, Positive Indian Parenting, Program Governance Training, Program Planning such as Self-assessment, community assessment, discipline, medication administration, Classroom Planning (what needs to be done daily, monthly, annually), Creative Curriculum Training, Confidentiality, Red flag children, documentation, staffing on behavior issues with Behavior Health Counselor, Blood Borne Pathogens, Fire Extinguisher training, monitoring, Creative Curriculum, tracking and observations, anecdotal note taking.

All staff must complete a background check prior to returning to their positions from the summer break and sign a self-disclosure statement to report any criminal convictions to the Head Start Director or Human Resources Director. All staff must adhere to the Nooksack Personnel Policies and Procedures. All staff are subject to random drug and alcohol screening.

Volunteers and experts who serve as advisors to the Head Start Director

Nooksack Tribal Council  
Robert Kelly, Chairman  
George Swanaset, Sr., Vice Chairman  
Nadene Rapada, Tribal Treasurer  
Rudy St. Germaine, Tribal Secretary  
Katherine Canete, Councilmember  
Richard George, Councilmember  
Agridina Lona Johnson, Councilmember  
Robert Solomon, Councilmember

Policy Council  
Kristen Regan, Chair  
Heidi Davis, Vice Chair  
Secretary, Mary Simmons  
Treasurer, Katie Delgado

Advisors—Mentors  
Dr. Frank James, MD—Tribal Health Officer  
Patrick Check, Tribal Administrator later replaced by:  
Eric Davenport, Government Executive Officer  
Edward Wurtz, Tribal Staff Attorney later replaced by:  
Grett Hurley, Tribal Staff Attorney  
Jeff Meyer, CFO  
Ken Levinson, Attorney—Child Support/Youth and Family Services Director  
Katherine Canete, TANF/Social Services Director, Tribal Council appointed Education Liaison  
George Swanaset, Jr., Culture Director  
Kevin Collins, Behavioral Health Director later replaced by  
Dr. Amer Khan  
Glen York, Risk Management Director  
Jim Lynch, Nooksack Law Enforcement  
Dr. Richard Gantman, Mount Baker School District Superintendent  
Keven Devere, Everson Elementary Principal, Indian Liaison  
Stephanie Coffee, REHS, LCDR, USPHS Environmental Health Officer NW Washington Indian Health Board

Interagency Agreements

Mount Baker School District Special Services Department  
Nooksack Valley School District Special Services Department

Partnership agreement  
SNAP-ED Nooksack Indian Tribe Nutrition Staff

Service Area Agreement  
Early Learning and Family Services

Patty Eningowuk, Office of Head Start T/TA  
Linda Brocker, OHS HS Program Specialist

The Nooksack Indian Tribe, House of Children Head Start Staff and Policy Council invite you to volunteer to deliver comprehensive health services and education by the volunteering to help with the following (but not limited to)

Policy Council  
Parent Committee  
Health Advisory Group  
Self Assessment  
Community Assessment



This annual report can be interpreted in Spanish by a Spanish speaking staff member who also provides ESL, dual language learning and interpreting for children and families if needed. In addition, a Ukraine speaking staff member is also available to interpret this annual report or provide interpreting services to children and families of Head Start.

Excerpts of this Annual Report may be published in the monthly Nooksack Tribal Newsletter—Snee Nee Chum

This Annual Report, the Environmental Health and Safety reports and 2008 Federal Review is available for perusal and made available by contacting:

Donia Edwards, MEd. Head Start Director

Nooksack Indian Tribe

Post Office Box 157

Deming, WA 98244

(360) 966-9696

(360) 319-9357

(360) 592-2125 NIT Admin or (360) 966-2944 Timber Ridge

[dedwards@nooksack-tribe.org](mailto:dedwards@nooksack-tribe.org)